

Office of the Chief Electoral Officer,
Jammu & Kashmir,
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“Greater Participation for a Stronger
Democracy”

The District Panchayat Election Officer,
(Deputy Commissioner)
Kupwara/Baramulla/Bandipora/Ganderbal/Srinagar/Budgam/
Pulwama/Shopian/Kulgam/Anantnag/ Leh/ Kargil/Kishtwar/Doda/
Ramban/Udhampur/Reasi/Kathua/Samba/Jammu/Rajouri/Poonch

**ELECTION
URGENT**

No: 5208/CEO/Pyt/2011/3412-35

Dated: 31.03.2011

Sub: Training of Presiding and Polling personnel- regarding.

Sir/ Madam,

Your attention is drawn to this office letter No: 5208/CEO/Pyt/2011/3131-3152 dated 27.03.2011 wherein detailed instructions for appointment of Presiding and Polling personnel and randomization were given. In this context, I am directed to convey that at-least three trainings sessions of Polling personnel shall be conducted by the ROs'/AROs' before their actual deployment. **The training schedule comprising of three phases may be submitted to this office by or before 1st March, 2011 positively.**

It is therefore, requested that all Presiding Officers/ Polling Officers shall be given intensive training so as to familiarize them with the rules / procedure /processes involved in the conduct of elections as envisaged in the Panchayati Raj Act and Rules made there under, Guidelines mentioned in the Hand Book for Presiding Officer etc. A mock exercise for filling all the Statutory and Non- Statutory Forms shall also be carried out in the training programme.


See is

The DPEO / DC Kupwara, Baramulla, Ganderbal, Anantnag, Kulgam, Budgam, Jammu, Udhampur, and Samba, where elections are scheduled to be held in initial phases shall complete the training of Presiding or polling officers by or before 7th April ,2011. The remaining districts will complete the training by or before 13.4.2011. A certificate in the format given below may be furnished to this office after the completion of the 3rd phase of the training:-

" Certified that as the District Panchayat Election Officer under the Jammu and Kashmir Panchayati Raj Act, 1989 and Rules made there under, I have coordinated and supervised all the work in the District relating to the training of Presiding Officers/Polling Officers' including hands on training with Ballot Boxes and mock exercise involving filling of statutory and non-statutory forms for the forthcoming Panchayat Elections 2011. The Statutory and non- Statutory Books and Forms related to the Panchayat Elections 2011 have been thoroughly explained and handed over to all the Presiding Officers/Polling Officers' in the training. It is further certified that the concerned Presiding Officers/Polling Officers of the District are fully prepared for the smooth conduct of the Panchayat Elections."

Matter may be treated as ELECTION URGENT.

Yours faithfully,


Dy. Chief Electoral Officer, 21/3/11
J&K , Jammu.

Copy to the:

1. Divisional Commissioner Kashmir/ Jammu for kind inf.
2. Special Assistant to Hon'ble Minister for Rural Development and Law, Justice and parliamentary Affairs for kind information of the Hon'ble Minister.
3. Pl Pvt. Secretary To Chief Secretary, J&K, Jammu for kind inf. of the worthy CS.